

Administrator Dashboard

Configurations Guide

Table of Contents

How To: Configure Assessments	.2
How To: Set Screening Windows	3
How To: Manage Curriculum Coherence	.4
How To: Adjust App Settings	. 5
How To: Adjust Badging & Avatar Settings	6

The Amira Reading Suite

Amira is the first AI-powered reading assistant for teachers and personalized reading tutor for students. The Amira Reading Suite includes three powerful programs:



Your district may use some or all of these programs, depending on your purchased licenses. This guide will help you set district-wide configurations for your Amira tools.

How To: Configure Assessments

Amira ISIP Assess

The **Assessment Configuration** tile in the Admin Dashboard lets administrators customize the Amira ISIP Assessment to align with district goals, state requirements, and student needs. Admins can select a predefined configuration or adjust tasks by grade level, including options for the Rapid Automatized Naming (RAN) task and language preferences.

View a step-by-step walkthrough.



HOME	Viewing Configuration for:							
REPORTS	School 1 at Demo District 1 - Missy						sine	changes
> LOG OUT	District Default This determines the set of required to	asks that will be pres	ent in your district's	assessment cor	figuration.			
	Amira Standard	Y						
	Assessment Tasks							
	While some tasks can be adjusted by	y grade level, others	may be required by	your district and	cannot be changed.			
	Task	к	1	2	з	4	5	
	RAN English & Spanish	Required	Required	Required	Required	Required	Required	Requi
	Phoneme Segmentation	ON v	ON ~	ON v	ON V	OFF	OFF v	OFF
	English Drivy							
	English Only Phonological Defetion/Elision English Only	Required	Required	ON -	ON ~	OFF	OFF	OFF
	Phonological Deletion(Tilleion English, Cnly Phoneme Substitution English, Cnly	Required ON v	Required ON v	ON ~	ON ~	OFF v ON v	OFF ×	OFF
	Pronsinglical Deletion(Elision English Only Phoneme Substitution English Only Phonological Working Memory English Only	Required	Required ON ~	ON v	ON ×	OFF v ON v	OFF ×	OFF

Rapid Automatized	Naming Configuration	
Select which type of RAN tas indicated in Primary Type. If t Secondary Type.	ks you will use in your assessmen hey are unable to make progress i	for each grade level. Stude n the Primary RAN task, Am
Grade	Primary Type	Secondary Type
Kindergarten	Number RAN V	Number RAN ~
1st Grade	Number RAN V	Number RAN ~



Assessment Tasks

Use the District Default dropdown to select the required tasks for your district's assessment configuration. If your state-specific option isn't available, choose Amira Standard.

You can view required tasks by grade and use dropdowns to toggle additional tasks on or off. Note: Adding more tasks will increase assessment time for students.

RAN Configuration

Select the RAN task type. Students will begin with the Primary Type, and if they struggle to make progress, Amira will automatically adapt to the Secondary Type.

Language Configuration

Indicate whether students designated as bilingual should receive the assessment in English, Spanish, or both. If both, select which assessment should come first and whether students should take them in a single session or in separate sessions.

How To: Set Screening Windows

Amira ISIP Assess

The **Screening Windows** tile in the Admin Dashboard allows administrators to set and manage when students will complete their Amira ISIP Assessments throughout the year. Admins can choose between a three-times-per-year or monthly assessment schedule, then customize screening windows by school, grade level, assessment type, and language. This flexible setup supports both Benchmark and Progress Monitoring assessments, helping districts align testing windows with their instructional goals and timelines.



View a step-by-step walkthrough.

How often d	lo you plan to have your studer	ts assess?
We'll use this inform	ation to set some default screening windows. You'll	be able to adjust this later.
	3 times / year	Monthly

Create time frames in w	vhich students will be	delivered a	an assessment automatic per month.	cally. The	re can only be one	Progress Moni	toring screening windd
BOY Benchmark							
START DATE *	END DATE *		GRADE(S) *		ASSESSMENT TYPE *	LANGUAGE	STATUS
			Pre-K (English Or ×				
			Kindergarten X				
			1st grade × 2nd grade ×				
			3rd grade ×				
08/11/2025	的 09/12/2025	節	4th grade × ×	(¥	В У	EN ES	Upcoming
			6th grade ×				
			7th grade (Englist ×				
			8th grade (English ×				

Set Cadence

Indicate if your students will assess 3 times per year or monthly. Your choice will help set up default screening windows, though you will be able to add or remove as many windows as you would like in the next step.

Assessment Windows

Use the dropdown menu to set assessment windows for the whole district or for each school.

Select a start date, end date, grade levels, and assessment type (Benchmark or Progress Monitor).

The Language column will show if students will be assessed in English, Spanish, or both. To make adjustments, use the <u>Assessment</u> <u>Configuration</u> tile. Teachers must also adjust <u>Assessment Settings</u> for students to receive the assessment in both languages.

How To: Manage Curriculum Coherence

Amira Instruct

The **Curriculum Management** tile lets administrators select and customize grade-level curricula to align with district goals. They can enable micro-lessons and Al Lesson Planner access, assign aligned text sets, and adjust pacing, lesson order, and dates within the scope and sequence.

View a step-by-step walkthrough.



OME	E 53 AM Jul 23, 2025				
REPORTS	Grade	Selected Pacing Guide	Automatic Instruct Assignments	Automatic Text Set Assignments	
	Kindergarten	Bayou Bridges ×	ON	~ ON	Adjust Pacing
	First	Bayou Bridges 🗴 🗸	ON	~ ON	Adjust Pacing
	Second	Bayou Bridges 🗴 🗸	ON	~ ON	Adjust Pacing
	Third	No Selected Curriculum	OFF	OFF	Adjust Pacing
	Fourth	No Selected Curriculum	OFF	OFF	Adjust Pacing
	Fith	No Selected Curriculum	OFF	OFF	Adjust Pacing
	Sixth	No Selected Curriculum	OFF	OFF	Adjust Pacing
	Seventh	No Selected Curriculum	OFF	OFF	Adjust Pacing
	Eighth	No Selected Curriculum	OFF	OFF	Adjust Pacing

Vanage Pa Kindergarte	cing & Ass en	signments for			Save Changes	
UFLI Foundations	~					
Unit 2: Alphabet	(Lessons 1-34)					
Instructional Days	Start Date 07/28/2025	End Date 10/29/2025		Move Up Mc	we Down	
Lesson	Instructiona	i Days Start Date	End Date	Include	Actions	
▼ Lesson 1: a /ǎ/	2	07/28/2025	07/29/2025	• •	:	
Skill 1	Skill 1 Segment, blend, and identify sounds: a, m, t, p, s					
Skill 2	Know Letter-5	Sound Correspondence for Single 5	ibort Vowel "a" /a/		:	

Pacing Guide Management

Select the curriculum used in each grade level to set the pacing guide.

Automatic Instruct Assignments: Enable this to assign students micro-lessons aligned to the selected curriculum and give teachers access to the AI Lesson Planner for customization.

Automatic Text Set Assignments: Enable this to provide students with curriculum-aligned text passages during Amira Tutor practice.

Adjust Pacing

Make changes to the curriculum scope & sequence and lessons for each grade level. Adjust the instructional days, start date, end date, whether or not to include this lesson or move the lesson in your scope & sequence.

How To: Adjust App Settings

Amira ISIP Assess, Amira Instruct, Amira Tutor

The **App Settings** tile allows administrators to adjust key settings related to Amira Tutor, Amira Instruct, and reporting features to align with district instructional goals and preferences.

View a step-by-step walkthrough.



NFIGURE TUTOR
MAGES IN STORIES
Images will be shown in the Early Reader Skill Scattoid
🖓 🐨 🐨 images will be shown in Standard Amira Practice
NTERVENTION FREQUENCY
Standard - Amira will interve
IVEWORD INTERVENTION
orr co Enables the giveword intervention as a tutoring technique during practice, which gives the reader the word.

Configure Tutor

Customize Amira Tutor by turning story images on or off, setting how often Amira intervenes during reading (High, Standard, or Low), and enabling the Giveword intervention, which provides students with the correct word when needed.

CONFIGURE INSTRUCT	
INDIVIDUAL LEARNING PATH MODE	
orr 🛛 When enabled, students will follow an individualized learning path based on their performan	ce and needs.

HOOSE STANDARD US	ED IN REPORTING		
Common Core		Amina will show Common Core standards associated with skills in reports.	
HOOSE CURRICULU	IM AVAILABLE IN F	REPORTS ence in skills reports.	
hoose Curriculum for Fool	ish.		
Amira Default			
hoose Curriculum for Spar	lish		
Amira Default			
HOOSE SCALES USED	IN REPORTING		
DRA			
Lexile measure (based o	n grade equivalency)		
&P READING LEVEL ON	REPORTS		

Configure Instruct

Enable or disable the Individual Learning Pathway, which provides students with a set learning path of instructional lessons.

Configure Reporting

Customize reporting by selecting your state standards and curriculum (or default options if not listed), enabling DRA, Lexile, or F&P reading levels for ORF passages on reports, and allowing teachers to mark self-corrections, skips, and errors during review.

How To: Adjust Badging & Avatar Settings

Amira ISIP Assess, Amira Instruct, Amira Tutor

The **Badging & Avatar Settings** tile allows administrators to enable or disable student badges during Amira Tutor sessions and manage avatar customization options. Admins can choose which avatars are available and whether students can change them.

View a step-by-step walkthrough.



	SABLE BADGING	
OFF ON	Students will earn badges during practice with Amira. Teachers can award badges and create custom certificates using the Badging Report.	
AVATAR SE	TTINGS	
065 💽	Allow students to change their avatar during practice sessions.	
Available Avata	rs:	
Amira Classic	x	
Amira New X	× •	

Badging

Enable badging to allow students to earn badges during reading practice with Amira Tutor.

Avatar Settings

Enable Avatar Settings to allow students to change their Amira avatar. Students may select between Amira Classic and Amira New.

